

Tai Sophia Institute

Job Listings

Post Date: 1/3/12
End Date: Until filled

Application review
begins 2/1/12.
For best consideration,
apply by that date.

Manager of Experiential Programming, MS in Nutrition and Integrative Health Program

Start Date: March 1, 2012

Founded in 1974, Tai Sophia Institute is a leading academic institution for natural sciences, wellness-based education and client care. Accredited by the Middle States Commission on Higher Education, the Institute offers master's degree programs in Acupuncture, Nutrition and Integrative Health, Therapeutic Herbalism and Transformative Leadership and Social Change; graduate certificates in Chinese Herbs, Health/Wellness Coaching, Herbal Studies, Medical Herbalism, and Transformative Leadership; as well as community workshops and continuing professional education programs. Moving toward university status, Tai Sophia Institute is developing several additional academic programs.

The Master of Science in Nutrition and Integrative Health (MSNIH), launched in September of 2011, is a unique program viewing nutrition from a holistic perspective and reflecting the wellness philosophy of Tai Sophia. The MSNIH program is seeking a manager to design and develop experiential programming associated with the MSNIH program. This part-time position (12-16 hours per week) will be involved in the development of the student teaching clinic for the MSNIH program, the Clinical Internship program for the MSNIH program, the post-graduate mentorship program, community partnerships, job placement for graduates, and other experiential coursework. This part-time position may be combined with a teaching role for a larger position.

Position responsibilities include, but are not limited to:

- Develop structure and curriculum of the Clinical Internship program
- Solicit clinical internship opportunities
- Create supervisory structure for internships, mentorships and other job placement options
- Develop the structure and curriculum for the student teaching clinic and community practicum
- Recruit and develop clinic supervisors, mentors and other relevant support for clinic programming
- Develop policies and procedures for the MSNIH student teaching clinic and community practicum



**Tai Sophia
Institute**

7750 Montpelier Road
Laurel, MD 20723
Phone: 410-888-9048
Fax: 410-888-9004
www.tai.edu

Applicants are considered on the basis of individual merit without regard to race, color, national or ethnic origin, gender, gender identity, sexual orientation, marital status, pregnancy, age, religion, disability, genetic information, or any other characteristic protected by law. The Institute is committed to being, communicating, and educating in ways that recognize and honor the full range of human diversity. EOE

Tai Sophia Institute

Job Listings

Manager of Experiential Programming continued

- Develop and design mentorship program
- Network and develop partnerships with external organizations
- Find career placement options for MSNIH graduates
- Manage budget for experiential programs
- Represent the Institute and MSNIH programs at internal and external events
- Serve on institutional committees as needed (accreditation, policy, ad-hoc. . .)
- Perform other duties as assigned

Qualifications:

REQUIRED:

- Master's degree or higher in Nutrition or related field
- Equivalent of at least 2 years of professional experience in Nutrition or related area
- Familiarity with the national and political environment for nutrition practice, including credentialing requirements.
- Familiarity with a wide variety of career options for nutritionists
- Ability to meet or have met professional licensing requirements in nutrition or related field
- Desire to engage in activities that are needed for a startup program
- Strong networking and communication skills
- Strong organizational skills, ability to multi-task and meet deadlines

PREFERRED:

- Academic administrative experience in a college/university
- Teaching experience in a college/university
- Familiarity with the wellness philosophy of Tai Sophia Institute and the unique holistic, integrative approach of the Nutrition Program

Interested individuals should forward a) a letter of interest, b) CV/resume, and c) a minimum of 3 references to our Office of Human Enrichment at jobs@tai.edu, referencing Manager of Experiential Programming, Nutrition.



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